

**Finland Food Chain  
Project Workplan Proposal**

The Finland Food Chain has money to fund projects that develop a robust food system in the Finland area. The funds are available to support planning and initial stages of implementation for projects. The funds can be used for people's time, marketing, materials and events. Funds will not be awarded for construction or large equipment purchases.

Projects will be reviewed and decided by the steering committee. Projects will be awarded based on:

- the viability of the project long term;
- the value it adds to the overall community efforts to build food access and security;
- an accurate and reasonable budget, and
- an accurate and reasonable timeline for completion.

A project must have a minimum of three people working together on it. All work and materials created through the project will be made publicly available to further the Finland Food Chain efforts into the future.

**Date:** \_\_\_\_\_

**Project Title:** \_\_\_\_\_

**Project Team (first & last names, phone # and/or email):** \_\_\_\_\_

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## **Project Description**

Write a description of what the team hopes to accomplish through this project.

**Describe how this project will support the Finland Food Chain's efforts to increase access to local food and build security for local producers and consumers.**

Include any connections that you know of to other projects that you know are being proposed and how those connections make the projects stronger.

## **Project Objectives and Outcomes**

List each of the intended actions of the project (objectives) and what will come from that action (outcomes). These will be used to measure the success of the project. Fill in at least one.

**Objective 1:**

**Outcome 1:**

**Objective 2:**

**Outcome 2:**

**Objective 3:**

**Outcome 3:**

**Project Timeline:**

Outline intended start and end times and major milestones in the project that will lead to its successful completion.

**Budget Narrative:**

Explain your team's reasoning for the amounts listed below. Also list potential brick-and-mortar or equipment costs and ideas for how to pay for those since they aren't covered by the current grant dollars.

## Project Budget

Fill in the table and write a brief narrative of how the funds will be used.

Budget Item	Amount
<b>Project Team Time</b> (This will be awarded as stipends based on the time required to be successful. Describe why you requested the amount you did in the budget narrative.)	
<b>Materials</b>	
<b>Marketing</b>	
<b>Events</b>	
<b>Other</b> (please list out any thing that doesn't fit in to the above categories individually in the boxes below and include reasoning in the budget narrative. Based on funding restrictions these may not be funded):	
<b>Other:</b>	
<b>Other:</b>	

Total Budget: \_\_\_\_\_

Total Funds Requested: \_\_\_\_\_

### Additional Information

If there is anything else the team would like the review committee to know to help with decision making process, please put it here. You may add additional pages if necessary.